

## JOB DESCRIPTION & EMPLOYEE SPECIFICATIONS

### Teacher – Junior School

<b>Mission Statement:</b>	We inspire and equip students to flourish as compassionate, highly capable people who enrich the lives of others, guided by Christian values.
<b>Culture:</b>	The College fosters a culture that is community focussed, relational, nurturing, inclusive and gracious suggest.
<b>Position Title:</b>	Teacher – Junior School
<b>Position Classification:</b>	Will be advised on the submission of Statements of Service Lutheran Schools NT collective Agreement 2021 or its replacement
<b>Hours of Work (FTE):</b>	Refer to Contract of Employment
<b>Tenure:</b>	Contract and permanent positions available
<b>Salary:</b>	Will be advised on the submission of Statements of Service and as outlined in the Lutheran Schools NT Collective Agreement 2021 or it's replacement
<b>Working Relationships:</b>	<ul style="list-style-type: none"> <li>• Responsible to the Principal through Head of School</li> <li>• Takes direction from Head of School, Deputy Principal as well IBPYP Coordinator (International Baccalaureate Primary Years programme) and Learning Enrichment Coordinator</li> <li>• Professional interaction with all students, staff, parents, volunteers, visitors and suppliers of Good Shepherd Lutheran College</li> </ul>
<b>Special Conditions:</b>	<ul style="list-style-type: none"> <li>• Teacher Registration in the Northern Territory</li> <li>• Current NT Working With Children Clearance (Ochre Card)</li> <li>• Inherent physical requirements of adequate strength, mobility, vision and hearing to perform duties</li> </ul>

---

## Role Description

---

### Position Summary (summary of the position in relation to the College's goals)

---

Teachers are responsible for providing an educational atmosphere where students have the opportunity to fulfil their potential for intellectual, emotional, physical, spiritual and psychological growth. They are responsible for organizing and implementing an instructional program that will result in students achieving academic success in accordance with the policies and procedures at Good Shepherd Lutheran College.

The Primary Years Programme of the International Baccalaureate (IBPYP) organises learning into seven subject groups, with an emphasis on inquiry through interdisciplinary learning. This approach helps students to take knowledge from two or more subjects and create new understandings and connections.

Through the programme, students are encouraged to be active learners who through international mindedness are able to empathise with others and pursue a life of purpose and meaning.

All teaching staff are expected to continually engage in professional learning and development to improve teaching knowledge and practices. All work is to be performed in accordance with Australian Institute for Teaching and School Leadership (AITSL) professional standards:

#### **Professional Knowledge**

- Know students and how they learn
- Know the content and how to teach

#### **Professional Practices**

- Plan for and implement effective teaching and learning
- Create and maintain supportive and safe learning environments
- Assess, provide feedback and report on student learning

#### **Professional Engagement**

- Engage in professional learning
- Engage professionally with colleagues, parents/carers and the community

---

#### **Extent of Authority**

---

- Work autonomously to deliver an appropriate and relevant instructional program exercising discretion and judgement within specified guideline and standards in order to meet the requirements of the role
- Work collaboratively with other members of the College staff to ensure the successful delivery of curriculum
- Responsible for the safety, wellbeing, and academic progress of all students in their care

---

#### **Key Responsibility Areas (KRAs)**

---

- Implement instructional activities where students are actively engaged in meaningful learning experiences
- Identify, select, and differentiate instructional resources to meet the needs of the students with varying backgrounds, learning styles, and special needs
- Plan and implement opportunities for students to engage in digital learning and develop digital competencies
- Demonstrate best practises in facilitating contemporary pedagogies as part of the teaching and learning program
- Play a part in developing school curriculum as appropriate to the role
- Ensure that all legislative and College requirements are met by sharing relevant data on student learning with key staff i.e. NCCD etc

- Provide a positive environment in which students are encouraged to be actively engaged in the learning process.
- Observe and evaluate each student's performance and development, and provide appropriate feedback on student work in a timely manner
- Assess, track and report on the learning of students
- Communicate effectively, both orally and in writing, with students, parents, and other professionals on a regular basis
- Collaborate with peers to enhance the instructional environment
- Model professional and ethical standards when dealing with students, parents, peers and community
- Establish and maintain cooperative working relationships with students, parents and peers
- Undertake appropriate and agreed continuing professional development
- Meet professional obligations through efficient work habits such as: meeting deadlines and schedules
- Contribute to community and corporate aspects of school life
- Apply classroom management strategies that reflect Good Shepherd's policies/procedures
- Attend and actively participate in co-curricular and extracurricular activities such as meetings, yard duties, social activities, sporting events, clubs and student organisations in line with the Workload Agreement
- Attend and actively participate in appropriate professional learning and activities

#### **Other Duties**

- Deliver the pastoral, curricular and extracurricular programs in line with the College Vision, Purpose and Values underpinning the delivery of a Christian based education to students in the College community. Demonstrating values and integrity that align with the college's objectives
- Comply with legislation and College policies, processes, and instructions, including those relating to child protection, non-discrimination, safety, duty of care, and privacy
- Undertake and comply with mandatory training and regulatory requirements as determined by the College
- Actively participate in all school events and activities of the College as required.
- Participate in performance reviews and assessments as required
- Take reasonable care of your own health and safety, and that of others, follow any reasonable instruction given by the College, and report and concern(s) which may give rise to danger, and/or any injury which may occur in the workplace
- Apply the principles, purposes and practices of Growing Deep, the Lutheran Education leadership and formation framework, to your role at the College
- Perform other duties and responsibilities as assigned by their PYP Coordinator and Head of School

# Employee Specifications

---

## Educational & Qualifications

---

- Relevant tertiary qualifications (i.e. Bachelor of Educations)
- Current Teacher Registration (Northern Territory)
- Accredited as a Teacher in Lutheran Schools

---

## Experience & Knowledge

---

- A sound understanding of the principles of Lutheran educations (highly desirable)
- Understanding of, and experience in the application of Restorative Practices (highly desirable)
- Understanding of the framework of the International Baccalaureate – Primary Years Programme (IBPYP)
- Demonstrated experience and ability to work independently and as part of a team, developing, establishing, implementing, and monitoring learning and curriculum
- Demonstrated experience supporting, instructing, monitoring, and encouraging students to achieve their full potential and develop their God-given abilities
- Knowledge of, and experience in using information technology relevant to the teaching, learning and management of a school
- Demonstrated experience and ability to provide mentoring and guidance to students
- Demonstrated experience in effective administration, planning, and programming
- Demonstrated experience in establishing effective working relationships with staff, students and parents
- Experience in, and passionate about working with and supporting young people on their journey through primary education

---

## Skills & Abilities

---

- Skills and capacity to deliver the pastoral, curricular and extracurricular programs in line with the College Vision, Purpose and Values underpinning the delivery of a Christian based education to students in the College community. Demonstrating values and integrity that aligns with the college's objectives
- Highly developed organisation skills and a proactive approach to problem solving
- Strong oral and written communication skills
- Excellent time management skills
- Ability to work independently and as part of a team
- Accepts responsibility and is self-motivated
- Strong work ethic to achieve college goals
- Computer literate and experienced in providing computer assisted learning in key academic skills areas
- Manage highly confidential information with discretion and integrity

- Demonstrated ability to inspire and enthuse others and to deliver and accept feedback in respect to the effectiveness of one's endeavours, and the achievement of goals